

**London Borough of Bromley**

**PART 1 - PUBLIC**

**Briefing for Care Services  
Policy Development and Scrutiny Committee  
21<sup>st</sup> March 2017**

**CONTRACT ACTIVITY 2016/17**

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**1. SUMMARY**

- 1.1 The Contracts Sub-Committee reviews the contract registers for all departments. The appendix to this report sets out all the Care services contracts valued at £50,000 and over and updates Members on actions taken on those contracts which are identified as high and medium risk.
- 1.2 This report covers all contracts in the Care Services Portfolio. Education contracts are reported separately to the Education Select Committee. Future reports will be available from the Corporate Contracts Database, which is due to go live in April.

**2. THE BRIEFING**

- 2.1 Appendix 1 is an extract from the Corporate Contracts Register which was reviewed by Contracts Sub-Committee on 9 February 2017 (moved from 31 January); the next Contracts Sub-Committee is 11 April 2017. For ease of reference this appendix has been sorted by contract end date. There are 110 Care Services contracts with a value of £50,000 or more listed in this appendix.
- 2.2 Commissioners have already considered the actions required as a result of the contracts which appear on the register and a programme of work is in place to ensure that pre-tender planning and procurement processes will be completed on time and reported as required. This work will result in a number of significant contract awards which will be reported to the Portfolio Holder and Executive as appropriate.
- 2.3 The Contracts Register is used as the basis for Procurement Team and Officer work plans. A traffic light system is used to assess the current status of each project and any projects with red status are tracked and reported to fortnightly divisional management team meetings. The Corporate Commissioning Board reviews the register quarterly. Commissioners and Procurement and Contract Compliance staff implement recovery plans for projects with red status alerts in order to mitigate all risks and to ensure that the department operates within financial regulations.
- 2.4 12 contracts in Appendix 1 were flagged red (high risk) and 13 were flagged as amber (medium risk) when the report was considered by Contracts Sub-Committee. Actions taken by officers to mitigate these risks are outlined in the paragraphs below.

### 3. CONTRACTS FLAGGED RED – HIGH RISK (12)

#### ECHS No. Contract Title and Narrative

- 31, 33, 39, 42, 45, 85 **Strategic Partnership Core Funding contracts**  
Gateway Review on Primary & Secondary Intervention Services (PSIS) approved by Exec 30 Sep 2016 (report no. CS17033) 30 Sep 2016. Competitive Dialogue process underway. Up to 6 months extension approved by Executive on 8 Feb 2017 (report no. CS17102), pending conclusion of PSIS tender process.
- 35 **Adults - Supporting People - Learning Disabilities (Fitzroy)**  
Extension of 1 year being sought under the terms of the contract.
- 54 **Children's Recovery Support Service 1:1 Counselling**  
6 month extension approved by CS PDS on 15 Nov 2016 (report no. CS17068), so that a full specification can be developed for procurement of a new contract, following the OFSTED report into Children's Services. The procurement strategy report regarding the Recovery Service will be going to Care Services PDS on 21 March, containing a proposal for a three year contract. On schedule for tenders to be sought in April.
- 55 **General - Independent NHS Complaints Advocacy Service**  
Report on 'Advocacy Gateway Review' approved by Executive on 18 October 2016 (report no. CS17040), agreeing future arrangements, including approval to Join pan London Framework from April 2017 until March 2018 with an option to give 6 months to withdraw, pending outcome of re-tendering of Advocacy Services.
- 155 **Housing - Private Sector Leasing for use as Temporary Accommodation**  
Waiver approved by Exec 11 Jan 2017 (report no. CS17094) for a 3 year contract with a 2 year extension.
- 156 **Public Health - Children 5-19 - School Nursing Programme (now 'Health Support to School Age Children')**  
To be covered by a S75 Agreement with the CCG, who will procure this with the existing provider in the short term.
- 159 **ICT - Telecare Services for Carelink**  
Further 6 months extension approved to enable finalisation of current tendering exercise.

**Please note that the following contracts are to be removed from future reports to Care Services PDS:**

- 48, 49, 50, 51, 53 **Domestic Abuse - Bromley Domestic Abuse Support Groups/Safer Bromley Van/Advocacy Project/Perpetrator Programme**  
*Responsibility for this service comes under Public Protection and Safety portfolio holder (not Care Services PDS), and should therefore be removed from this report. Recommendation to award the contract will be made in March 2017 and approval will be sought from the PPS Portfolio Holder.*

#### 4. CONTRACTS FLAGGED AMBER - MEDIUM RISK CONTRACTS (13)

##### ECHS No. Contract Title and Narrative

- 15, 16, 17, 18, 19, 20 **Older People – Extra Care Housing contracts**  
Tenders were received on 15 August and are being evaluated. Authority to extend existing contracts was given by Executive on 13 September (report no. CS17031). The outcome of the tender process will be reported to Executive in March 2017.
- 30 **Housing - Move On Packs - Framework for Essential Household Goods**  
Gateway Report approved by PH CS PDS 13 October 2016 (report no. CS17039) to establish a new framework to increase the number of providers, to commence from 1 April 2017. Tenders being evaluated in February, Framework will be awarded in March to be operational from April.
- 36, 37, 38 **Housing - Block Booking Arrangements**  
Report (no. CS17055) approved by Executive on 30 November delegating authority to the Portfolio Holder to enable Housing to enter into new block contracts with landlords as the accommodation becomes available.
- 47 **Children's - Group Based Short Break Provision**  
Supplier Day held at end of January to discuss service and requirements more fully with the market. Framework currently out to tender, with tenders due back 2 March. Procurement timetable allows for contract award 23 March, with contract commencement 3 April.
- 69, 93 **Public Health - Family Nurse Partnership/Health Visiting Service**  
Report on 'Public Health Commissioning Intentions' approved by Executive on 18 October 2016 (report no. CS17046), agreeing future arrangements and reshaping of service. Tenders due back 17 March; new contract to commence 1 October.